

HUMANE SOCIETY OF HURON VALLEY
Minutes of Annual Meeting and Open Board of Directors Meeting
June 23, 2008

Present: Lucia Brewer, Nancy Culotta, Del Dunbar, Anne Ferris, Peter Fink, Diane Heidt, Mark Heusel, Diana Kern, Robert Tetens, Teresa Welsh, Mike Walsh, Dennis Wojcik

Absent: Jane Lumm

Others Present: Tanya Hilgendorf, Deb Kern, Carolyn Raschke, Jaci Nicols
Bob Martel

Bob Tetens called the board meeting to order at 5:58 pm.

Annual Meeting:

Board Member Nominations and Appointments:

- Lucia Brewer's appointment has expired. Due to our bylaw term limits, she is ineligible for re-appointment. The remaining members whose terms are expiring are willing and able to continue serving on the Board.
- Anne Ferris motioned to re-appoint each Dennis Wojcik, Diana Kern and Mike Walsh to a three year term, expiring June 2011. Nancy Culotta supported. All approved, with Dennis, Diana and Mike abstaining.

Executive Committee Officers:

- Nancy Culotta motioned to appoint Diana Kern as Secretary of the Board. Mike Walsh supported. All approved, with Diana Kern abstaining.
- Lucia Brewer motioned to appoint Nancy Culotta as Vice President of the Board. Diane Heidt supported. All approved, with Nancy Culotta abstaining.
- Diana Kern motioned to appoint Mike Walsh as Treasurer of the Board. Nancy Culotta supported. All approved, with Mike Walsh abstaining.
- Nancy Culotta motioned to appoint Bob Tetens as President of the Board. Lucia Brewer supported. All approved, with Bob Tetens abstaining.

Regular Monthly Meeting:

Minutes Approved

- Diana Kern motioned to approve the May 27, 2008 Board meeting minutes. Nancy Culotta supported. All approved, with Mark Heusel and Diane Heidt abstaining.

Treasurer's Report – reported by Mike Walsh

- The May 2008 financial reports were distributed in the agenda packet.
- With no questions or additional discussion, Del Dunbar motioned to accept the Treasurer's Report, with great appreciation. Anne Ferris supported. All approved.

Director's Report – reported by Tanya Hilgendorf

Shelter Activities

- There has been a surge in adoptions as result of media attention from Ann Arbor News, 107, and WDIV on overpopulation. Still not enough to meet the increase in incoming over spring/summer.
- Over 200 animals now in foster care.
- Puppy was diagnosed with Leptospirosis and 5-6 staff may have contracted the disease including two managers. (see attached for more info on Leptospirosis)
- Discovered delay in payment from the County for stray contract was due to the Sherriff's unwillingness to sign the contract. The problem was immediately fixed by County. The Ann Arbor News was working on a story.
- New shelter software conversion is under way.

Clinic

- June cat spay/neuter special.
- Ongoing Special Pit Bull Spay and Neuter
- Upcoming HSHV Rabies Clinic with Ypsilanti Township on July 12.

Cruelty/Rescue

- Scott Cadell pled no contest to starving his dog. Sentencing will has been delayed.
- Working on a cat cruelty case involving children.
- Purchased a new rescue vehicle from Illinois.

Marketing/Outreach/Fundraising

- Saturday, June 28th - Pet Expo – Washtenaw County Fair Grounds – 10am-7pm – Booth with our outreach info, merchandise & adoptable animals. Concern about “elephant rides” has been resolved.
- Wednesday-Saturday, July 16th- 19th – Ann Arbor Art Fair – 10am-9pm – Booth with our outreach info, merchandise & visiting dogs
- August 15 -17, 2008 – Heritage Festival with the Ypsilanti Jaycees and Mantis Pet Supply

Capital Campaign

- Mail appeal and online appeal have been sent out. Received a \$50,000 gift and a \$10,000 gift. Brick program has been hugely successful. Have already sold 100 bricks.
- Lease being worked on by HSHV representative and UM attorney. Looking for Regent approval in July.

Comments

- Tanya clarified, the Cruelty Rescue vehicle was actually a June expenditure. No local dealerships would deal with us, which is why it was ultimately purchased elsewhere.
- The Lepto puppy illness was clarified. The diagnosed puppy and its littermates were humanely euthanized. The puppy came to the shelter with the illness. It was diagnosed from blood levels, not from a necropsy. Six to seven staff members had symptoms over the last two weeks. All were seen by his/her individual doctor. No confirmed diagnoses. Tanya had been communicating with public health.
- Peter Fink offered that he could possibly help with additional coverage/spots from CTN. Deb Kern commented that CTN had completed a video, but it has yet to air.

Ad Hoc Capital Campaign Budget Committee – Tanya Hilgendorf & Bob Martel

- Tanya Hilgendorf summarized that the Ad Hoc Capital Campaign Budget Committee met just prior to tonight's meeting. Bob Martel distributed the budget for a full board briefing of the results of that meeting.
- The final total from bids is \$8 million. Mike Walsh added that this figure no longer includes the land or buffer amounts.
- Alternates that were eliminated: glazed block vs. urethane, generator, accordion partition, and UPS. Deletes were all skylights, partial heated floor area in kennels, central vacuum system, power washer system, and minimal landscaping. Both the power washer and landscape could be added later. The committee agreed to revisit the following: block to ceiling in kennels, acoustic tile, stainless vs. anodized aluminum, hinged floor drains, central vacuum system prep/piping only, and priority skylights. With the revisited items, the revised estimated budget is \$8.2 million, with a 7.8% contingency.
- Sub-contractors have been selected, but not notified. Bids will not be awarded until after the lease is signed. The bid documents give us until mid-August to award.
- We need budget clarification from the Board to confirm direction. Capital Campaign Committee Chair, Sharon Rothwell, is comfortable with the budget of \$8.2 million.
- Diana Kern motioned to approve up to the \$8.2 million budget and maintain the owner's contingency of \$300,000. Teresa Welsh supported.
- Peter Fink clarified that the revisit items will not necessarily be added back in their entirety.
- Nancy Culotta stated that NSF could help test the stainless vs. anodized aluminum if needed.
- Mark Heusel questioned if the alternates are facility or operation needs. Bob Martel stated they are priorities of both.
- Anne Ferris stated that a review and update of the cash flow is necessary.
- Mike Walsh stated he was not sure a motion was necessary at this time.
- The Board agreed. The Board agreed to wait for a final budget.
- Diana Kern withdrew her motion.

- Bob Martel also updated on the land lease. Changes were made to the lease to accommodate Superior Township and UM agreement. Dennis Wojcik questioned our prior site plan approval. Bob stated the lease changes mean our site plan changes would be minor, administrative changes, and should not require the lengthy re-approval process.
- We hope to be started by Labor Day.
- Lucia Brewer motioned to approve the land lease changes with UM. Teresa Welsh supported. All approved.

Development Committee – reported by Jaci Nicols

- The Development Committee meeting minutes and the Compassionate Feast Committee meeting minutes were distributed in the agenda packet.
- Jaci Nicols clarified that Cobblestone Farm, new Compassionate Feast location, accommodates up to 220 people, compared to 120 at Seva. The site certainly fits our theme and parking is great. Final food plan and providers are still being determined.
- We have a goal of \$5,000 for sponsorship of the Compassionate Feast event. Please get any possibilities to Jaci. Diana Kern already has secured one sponsor.
- We are also looking for additional Compassionate Feast Committee and Development Committee members; either HSHV Board members or other members of the community. Additionally, we are looking for honorary committee members for the Compassionate Feast event. Please get any suggestions to Jaci.

Public Comment

- Megan Slatterly, HSHV volunteer: HSHV is very progressive compared to other agencies in other communities. She asks the Board to support the budget. The HSHV volunteer base is very connected and supportive. The community view is changing; regarding the shelter. Please use the volunteers. She proposed a “bring a Board member to work day” – to get to know this place. Bob Tetens thanked her for her comments.
- Kathy Spain, HSHV volunteer: asked about our Pit Bull policy. Is it being revisited or reviewed? Tanya Hilgendorf responded our shelter management and Director of Behavior Programs, Helen DePinto, is reviewing. It is a staff/management topic, not a Board topic.

Mark Heusel recognized Lucia Brewer for being a warm, inviting person. He will miss her spirit, here on the Board. Tanya Hilgendorf presented Lucia with a plaque honoring Lucia's service to HSHV.

There being no other old or new business, Del Dunbar motioned to adjourn the meeting. Anne Ferris supported. The meeting was adjourned at 7:00 pm. The next scheduled meeting of the Board is Monday July 28th at 6:00 pm.