

**HUMANE SOCIETY OF HURON VALLEY**  
**Minutes of the Board of Directors Meeting**  
**August 25, 2008**

**Present:** Del Dunbar, Mark Heusel via conference call, Diana Kern, Jane Lumm, Robert Tetens, Mike Walsh, Teresa Welsh, Dennis Wojcik

**Absent:** Nancy Culotta, Anne Ferris, Peter Fink, Diane Heidt

**Others Present:** Tanya Hilgendorf, Deb Kern, Jaci Nicols, Carolyn Raschke

**Bob Tetens called the board meeting to order at 6:04 pm.**

**TNR Program Presentation**

- Kathryn Hancock explained HSHV's TNR program in detail.
- HSHV's TNR program is a community service that is now one year old.
- Per the industry standard, a feral cat colony is sterilized if 77% of the cats are sterilized. HSHV's program has attained a 90% sterilization rate.
- 863 cats have been served through our program:
  - 468 kittens
  - 665 sterilizations
  - 211 abortions
  - 131 adoptions
- General supportive comments were made by several board members.

**Minutes Approved**

- Jane Lumm motioned to approve the July 28, 2008 Board meeting. Del Dunbar supported. All approved.

**Treasurer's Report**

- Mike Walsh motioned that the Board allow one signature on \$8,000 rent checks to the University of Michigan for the remainder of the lease. Del Dunbar supported. All approved.
- Mike Walsh highlighted the \$257,000 EBITA loss which is in line with HSHV's 2007 financials. Bequest and interest earnings are lower this year.
- Tanya commented that adoptions are down and owner relinquish fees are not being realized due to the economy.
- Mike Walsh stated that the changes in the balance sheet are due to transfers from operating to the trust account and the cash used to fund the new shelter expenses.
- The County's \$1m donation and \$6.5m bond funds will be kept in the County's escrow account.
- Jane Lumm requested that the New Shelter financial report be updated with the actual budget once finalized. Carolyn Raschke responded that this will be done.

- Del Dunbar motioned to accept the Treasurer's Report. Jane Lumm supported. All approved.

### **Governance Committee – tabled by Diana Kern until next meeting**

### **Director's Report – no formal review of the following report by Tanya Hilgendorf**

#### **Shelter Activities**

- Adoption specials have increased adoption rates over the last several weeks.

#### **Clinic**

- HSHV Special Pit Bull Spay and Neuter Month - (Spay = \$75 & Neuter = \$50)
- Chelsea Fair -- August 20th thru August 21st -- We have been asked to participate in a special spay/neuter event at the fair. Veterinarians will be conducting and narrating live surgeries of HSHV animals as an educational piece of the fair. This event is being done in association with the Michigan Veterinary Medical Association. All surgeries and blood work will be done at no charge to HSHV and will be performed in the Surgical Suite, which is a sterile and safe environment.
- Clinic finally fully staffed with vets, techs, and receptionists.
- HSHV Clinic - Cat Spay Month (Cat Spay = \$40 & Cat Neuter = \$35)

#### **Cruelty/Rescue**

- Still working on a cat cruelty case involving children in Ypsilanti Twp.

#### **Marketing/Outreach/Fundraising**

- Saturday, August 23rd - HSHV Fairy Godmother rummage sale at Megan's house.
- Saturday, August 23rd – PetSmart Kitty Adoption Event– 10:00am-4:00pm
- Friday - Sunday, September 5, 6, 7th – Plymouth Community Fall Festival
- Saturday, September 13th – Heart & Bark – Sponsored by Canton Leisure Services - Lower Rouge River Recreation Trail Morton Taylor - 10:00 am – 2:00 pm
- Sunday, September 28th – Big House Big Heart Run – U of M Football Stadium – 12:30pm includes a 1 mile fun run and a 5K run.

#### **Capital Campaign**

- Final signed lease has been received.
- Groundbreaking is scheduled for Sept. 23 from 8-10am. Ann Arbor's 107.1 will be doing a live remote for the event and will include a call-in fundraising event.
- Bonds have been sold to Wachovia on August 14 and will close on September 9th (this is when the County gets the funds). Our interest rate is 4.202%.
- Mark Heusel working on complaint to be filed next week.

### **Washtenaw County Operating Agreement – approval by Board of Directors**

- The Washtenaw County Operating Agreement is in effect for the time that we are paying off the bonds.
- From a legal perspective, Mark Heusel has approved the Operating Agreement already.

- It was clarified that the HSHV Oversight Committee is comprised of County officials.
- Jane Lumm questioned if the County Living Wage applies to all subcontractors. Del Dunbar commented that Phoenix Construction is aware of this and it is up to Phoenix to provide proof of compliance. The cost is already factored into the current budget and bids.
- After some discussion, Del Dunbar motioned to approve the agreement as written with the recommendation that the word “solely” be removed from Article VI. If the word is not removed, the board will still approve the agreement. Jane Lumm supported. All approved.

### **New Shelter Budget – approval by Board of Directors**

- The new shelter budget was reviewed prior to the meeting by the Board of Directors.
- Del Dunbar requests that two line items be added to the budget: the net present value (NPV) of the land rent payments and the interest subsidy for 7 years. His initial calculation of the NPV of the land payments to be \$128,000. The interest subsidy amount is dependent on pledge payment schedules and will be estimated by Carolyn Raschke.
- Del Dunbar proposed the Board approve an \$8.2 million new shelter budget and add the land cost and interest subsidy.
- After additional discussion, Del Dunbar proposed the Board approve a budget of \$8.2 million plus the NPV of the land payments and an interest subsidy, and requests that “Owner’s Contingency” be renamed “Contingency and Start-Up Contributions”.
- Teresa Welsh supported. All approved.

### **Storm Water Infiltration System – Dennis Wojcik**

- Dennis Wojcik informed the Board that the Township’s engineer review of the storm water infiltration system may include an unfavorable recommendation. Dennis will discuss the matter with the engineer who wrote the recommendation and report back to the Board.

### **Resolution for Liquor License for Compassionate Feast – Jaci Nicols**

- Due to time constraints, this resolution will be submitted and finalized via email.

### **Michigan Humane Mailing – Deb Kern**

- Concern was raised over prospect mailing sent to Ann Arbor residents from Michigan Humane Society leading people to believe MHS serves our area. Tanya reported that MHS Director, Cal Morgan, said MHS did not prospect in our County. Tanya also reminded the Board that HSHV does not market in Michigan Humane’s service areas.
- Mike Walsh recommends that the Board ask Mark Heusel what legal recourse HSHV has.
- Diana Kern will investigate the state’s language on false advertising/fundraising for 501(c)3 organizations.

There being no other old or new business, Diana Kern motioned to adjourn the meeting. Jane Lumm supported. The meeting was adjourned at 8:02 pm. The next scheduled meeting of the Board is Monday, September 29<sup>th</sup> at 6:00 pm.