

HUMANE SOCIETY OF HURON VALLEY
Minutes of the Board of Directors Meeting
June 22, 2009

Present: Nancy Culotta, Del Dunbar, Anne Ferris, Peter Fink, Diane Heidt, Mark Heusel, Diana Kern, Robert Tetens, Mike Walsh, Teresa Welsh, Dennis Wojcik

Absent: Jane Lumm

Others Present: Tanya Hilgendorf, Deb Kern, Jaci Nicols
Susan Novak and Kellie Goines of Plante & Moran

Bob Tetens called the Board of Directors meeting to order at 6:00 pm.

2008 Financial Audit – reported by Mike Walsh

- The Audit Committee met with Plante Moran representatives and reviewed the 2008 Financial Audit Report. We were given a clean opinion, which is the best you can get.
- The Finance Committee will monitor the capital campaign pledge receivables throughout the year to evaluate the potential uncollectible portion. Any accounting changes will be determined as and when necessary.
- Diana Kern motioned to accept the 2008 Financial Audit Report. Nancy Culotta supported. All approved.

Minutes Approved

- Diana Kern motioned to approve the March 23, 2009 Board meeting minutes. Nancy Culotta supported. With a minor change, all approved.

Treasurer's Report – reported by Mike Walsh

- Our May financial reports were reviewed. Revenue is within 1% of budget and 17% ahead of 2008. Expenses are 5% below budget. Our bottom line is better than budgeted and 2008.
- There is not much change in our Balance Sheet, with the exception of collection of some bequest receivables. The Finance Committee plans to meet in July to review the investment of liquid assets.
- We have \$1.4 million left to raise for the capital campaign. We have spent about half of total expected expenses. And still have contingency money remaining. Mike Walsh will check with Carolyn regarding the accounting of CD interest.
- Anne Ferris questioned the status of the construction project. Tanya Hilgendorf replied there have been no big surprises and it going pretty smoothly.
- Deb Kern reported the Capital Campaign Committee plans to refocus on major gifts in the fall. Nancy Culotta stated a concern of seeking major gifts after the

building is complete. The Board is still encouraged to contact and have conversations with potential donors. Please coordinate with Deb.

- Anne Ferris motioned to approve the Treasurer's Report. Diane Heidt supported. All approved.

Director's Report – reported by Tanya Hilgendorf

Shelter Activities

- Rescue Waggin' puppies are scheduled to come on June 25. We expect around 15 animals. PetSmart Charities requires that they handle all of the media.
- Shelter is extremely full-especially with felines and we have 308 animals in foster care. Given shelter over-population of cats and kittens, we are doing several specials right now to encourage adoptions.

Cruelty/Rescue Department

- Woman who starved her dog is being charged with a misdemeanor.
- Woman with emaciated dog tied out in yard being charged with misdemeanor.
- Ackley Kennel charges still in progress.
- Obtained a felony warrant for man who starved his cows.
- Prosecutor's Office is still in process of appealing decision in case against man for shooting his neighbor's cat.
- Prosecution still in process for children involved in cat cruelty.
- Investigators trying to get action on 4 year old warrant of dog fighter who now has more dogs.

Marketing/Outreach/Fundraising

- Deb has created, through Convio, a community Lost and Found page where people who have lost or found a pet can post public information to help reunite lost pets with their owners. This is a free service to the community and does not replace, but does enhance, our current processes or services around lost and found.
- 1st Annual HSHV golf tournament –Purrfect Doggone Golf Scramble on Friday, September 25 at Pierce Lake Golf Course.
- Paws in the Park in Canton Scheduled for August 22 and August 23

Capital Campaign

- Working on furniture and equipment ordering, revisions to Standard Operating Procedures, move and staffing plan, and capacity management.
- Clinic eligible to receive \$85,000 from PetSmart Charities to buy new equipment for clinic if we agree to high volume spay/neuter clinic and a goal 5,000 more spay/neuters each year. Phase 2 of application being completed.
- Tour for Board members and largest donors will be scheduled for Thursday, June 25th from 6:30-8pm.
- Tentative move-in date is mid-September. A phasing plan is being constructed to see if we can move pieces of operations into new shelter in August (mainly staff in the Administration building). Several issues still being explored.

Discussion

- Tanya will be starting an Executive Director Blog. Among many topics, our very good and improving euthanasia rate will be covered.
- Teresa Welsh questioned the rise in return to shelters. Tanya Hilgendorf replied this is more a reflection in improved customer service. Adopters are more comfortable returning an animal to us if the adoption did not work out. This is not necessarily a bad thing.
- Diane Heidt motioned to accept the Executive Director report. Nancy Culotta supported. All approved.

Walk and Wag Recap – reported by Jaci Nicols

- Full details were included in the provided Development & Marketing report. Revenue was increased from 2008 in all categories with the exception of sponsorships. The event went very well.
- Our first golf outing event is getting organized. Our revenue goal is \$18,000. Registration and sponsorship information was provided to the Board and Jaci will follow-up with electronic versions via email tomorrow.

Old Business

- Diana Kern will email Mark Heusel the final red-lined version of the Bylaws for his final review. The entire Board will take action on the revisions at the next meeting.

New Business

- MHS License Plate SB135 – Tanya Hilgendorf reviewed the spay/neuter license plate bill as emailed to the entire Board last week. We have talked with three other shelters that are willing to sign-on to any statement we draft. We are planning to contact all other large shelters/humane societies in the state. Tanya had contacted Liz Brater, but had yet to hear back. The Board is encouraged to contact and email all representatives and senators.
 - Diana Kern motioned to create the SB135 Ad Hoc Committee to research the facts of the bill, draft a position statement and recommend Board action. Mike Walsh supported. All approved.
 - Committee members will include Diana Kern, Mark Heusel, Anne Ferris, Peter Fink and appointed staff.
 - The committee will report back to the entire Board at the next scheduled meeting.

Annual Meeting:

Board Member Nominations and Appointments:

- Members whose terms are expiring are willing and able to continue serving on the Board.
- Nancy Culotta motioned to re-appoint each Del Dunbar, Diane Heidt, Jane Lumm and Bob Tetens to a three year term, expiring June 2012. Diana Kern supported. All approved, with Del Dunbar, Diane Heidt and Bob Tetens abstaining.

Executive Committee Officers:

- Officers are willing and able to continue serving on the Executive Committee.
- Del Dunbar motioned to re-elect the existing Executive Committee officers
 - Diana Kern as Secretary
 - Nancy Culotta as Vice President
 - Mike Walsh as Treasurer
 - Bob Tetens as President
- Diane Heidt supported.
- All approved, with Diana Kern, Nancy Culotta, Mike Walsh and Bob Tetens abstaining.

There being no other business, Del Dunbar motioned to adjourn the meeting. Nancy Culotta supported. The meeting was adjourned at 7:10 pm. The next scheduled meeting of the Board is Monday July 27th at 6:00 pm. This is scheduled to be an open meeting for the public.