

HUMANE SOCIETY OF HURON VALLEY
Minutes of Board of Directors Meeting
April 26, 2010

Present: Nancy Culotta, Del Dunbar, Anne Ferris, Peter Fink, Mark Heusel, Larry Jonas, Diana Kern, Susan Kornfield, Jane Lumm, Kathy Power, Sharon Rothwell, Mike Walsh, Teresa Welsh, Dennis Wojcik

Absent: Robert Tetens

Others Present: Tanya Hilgendorf, Deb Kern, Jaci Nicols, Carolyn Raschke

Nancy Culotta called the Board of Directors meeting to order at 6:00 pm.

- Introductions were made and the Board welcomed new members, Larry Jonas, Kathy Power and Sharon Rothwell.

Minutes Approved

- Jane Lumm motioned to approve the March 1, 2010 Board meeting minutes. Susan Kornfield supported. All approved, with Teresa Welsh abstaining.
- Teresa Welsh motioned to approve the March 22, 2010 Board meeting minutes. Dennis Wojcik supported. All approved.

Treasurer's Report – reported by Mike Walsh

- The Finance Committee report was discussed. The new 990 regulations and best practice require the Board to review the 990 before submission. More details on the timing and steps will be forthcoming. Investments remain conservative.
- The March financial reports were reviewed. Profit and Loss statement shows a great start to 2010. Revenue is 25% over budget, with most of that from development revenue and operating bequest revenue. Expenses are 2% under budget. Our bottom line is \$261,000 better than budget.
- Balance sheet shows operating and capital campaign funds combined.
- Peter Fink questioned the leased clinic equipment. Carolyn Rashcke replied this is lease-to-own. Mark Heusel reviewed the contract. Mike Walsh reviewed the terms. The cost analysis was done and proved to be no more expensive than outright purchase.
- Mike Walsh did clarify for the new members that we typically under spend on the budgeted capital expenditures.
- Capital Campaign profit and loss statement shows \$7.5 million in pledges and money received. We still need \$1.1 million more for our target. Construction costs should remain within budget.

Susan Kornfield motioned to accept the Treasurer's report. Anne Ferris supported. All approved, with Larry Jonas abstaining.

- Carolyn Rashcke informed the Board the financial audit start May 3rd. It is a week long, on-site, process. The 990 is usually issued about 60 days after audit. Audited financials are typically presented at the June meeting.

Director's Report – presented by Tanya Hilgendorf

- In May we will begin a free monthly pet loss support group led by a local therapist from Blue Dog Counseling Group who specializes in this topic. This will be the only pet loss support group in this area.
- Eight staff will be attending the annual HSUS Animal Care Expo in Tennessee in May.
- Our PetSmart Charities transfer brought us 28 puppies. Unfortunately two pups were very sick with Parvovirus on the truck and had to be immediately euthanized upon arrival. Four others have become sick and had to be euthanized. Several others still being quarantined. As a result we have cancelled our next transfer scheduled for April 28.
- A meeting has been requested with the Sheriff to allow our Cruelty Investigators to become deputized. Derrick Jackson and I will be visiting Oakland County Animal Control to review their successful dog license program.
- Matt has developed a PowerPoint presentation on dog fighting for law enforcement that we will offer for free to local law enforcement groups.
- We had a 125 volunteers attend our Volunteer Appreciation party (out of 500 currently active volunteers) to thank them for 55,000 hours of volunteer work in 2009.
- We have also been working with Ypsilanti Township officials on various initiatives, including the spay/neuter grant. We will be holding a low-cost vaccination and licensing clinic in partnership with Ypsilanti Twp. on May 1.
- We are currently celebrating Pit Bull Appreciation Month at HSHV. All Pit bull and Pit bull Mix dogs and puppies are \$50 OFF the regular adoption fees.
- The Cruelty Investigation Department currently has 7 prosecutions in process, and the woman who was found guilty of starving mama dog chained up in the backyard while selling her puppies from inside the house was sentenced this week to two years probation and almost \$4000 in restitution.
- The national **Disaster Animal Response Team (DART) Training** hosted by the Humane Society of the United States will take place at HSHV April 23-25. There will be 50 participants from across the state and beyond. Four HSHV staff, including myself, will become certified disaster responders.
- The new wells have been installed. Heat pump replacement and other HVAC changes have not been made yet.
- The new vinyl floors have been installed. Other floors still need to be completed in May.

- We continue to have parking problems. Application being developed for Superior Planning Commission to create temporary “event” parking in the back of the building and administrative changes being proposed to add 9 spots to the front parking lot to alleviate some of our parking problems. The estimate for changes is about \$20,000.

Discussion:

- Teresa Welsh asked if results from our TNR and spay-neuter efforts are becoming apparent. Tanya Hilgendorf replied that typically it takes about 9 years to see impact of such programs. It is very difficult to predict. And surrounding areas, not necessarily our service area, also impact our shelter.
- Tanya Hilgendorf clarified that we are working with Mike Radzik of Ypsilanti Township, County Sheriff Representative and Ypsilanti Township trustees. Dennis Wojcik commented that he meets regularly with township officials. Let him know if he can lend any assistance to Ypsilanti Township or Superior Township discussions.

Development Report – presented by Jaci Nicols

The Development Committee report was included in the agenda packet. Jaci Nicols stated Walk and Wag preparations are in full swing. Our goal is \$130,000. Reminder that Walk and Wag raffle tickets and money must be returned to Jaci by May 18th. Please contact Jaci with any questions or concerns.

New member, Larry Jonas, is holding a POE next Wednesday. Any other members are welcome to attend. Diana Kern agreed to hold a POE in September.

Old Business

Board Retreat Planning

- The proposed schedule was reviewed. The intention is to use the regular Board meeting schedule with additional time extended for the larger retreat discussion meeting.
- Members should provide any comments or feedback from the previously distributed Board Assessment to any member of the Executive Committee. These comments will be incorporated into the discussions and strategic planning. Diana Kern will forward the assessment copy to the new members.
- Due to an already heavy existing agenda for the June meeting, it was decided to shift the scheduled by one month. With end meeting to finalize and document strategic priorities, with Fran Alexander, occurring at the November meeting instead of October.

Thrift Store

- No update. Two-year business plan still to be created by staff for Board review and discussion during upcoming meetings and strategic planning.

New Business

- Peter Fink requested a periodic statistics and trends review. It was decided to plan this for the May meeting.
- Carolyn Rashcke mentioned our worker's compensation insurance company, Hylant, will be making a presentation to the Board on risk. Tentatively scheduled for the May meeting.
- May meeting attendance – Dennis Wojcik, Diana Kern and Peter Fink will not be able to attend the May meeting.

Jane Lumm motioned to adjourn regular meeting and convene an executive session. Sharon Rothwell supported. All approved.

Del Dunbar motioned to adjourn the executive session and re-convene the regular meeting. Jane Lumm supported. All approved.

Teresa Welsh distributed a draft process for recruiting members for the Board, along with current board composition. The members are asked to update composition details and provide to a member of the Nominations Committee. Come June there will be a couple vacated positions and a new Nominations Committee chair will need to be determined, as Teresa Welsh is term-limited.

There being no other business, Dennis Wojcik motioned to adjourn the meeting. Mark Heusel supported. The meeting was adjourned at 7:45 pm. The next scheduled meeting of the Board is Monday May 24th at 6:00 pm.