

HUMANE SOCIETY OF HURON VALLEY
Minutes of Board of Directors Meeting & Annual Meeting
June 1, 2010

Present: Nancy Culotta, Del Dunbar, Anne Ferris, Peter Fink, Mark Heusel, Larry Jonas, Diana Kern, Susan Kornfield, Jane Lumm, Kathy Power, Sharon Rothwell, Robert Tetens, Mike Walsh, Teresa Welsh

Absent: Dennis Wojcik

Others Present: Tanya Hilgendorf, Deb Kern, Jaci Nicols, Jenny Paillon, Merri Priddle, Tom Piotrowski

Bob Tetens called the Board of Directors meeting to order at 6:17 pm.

Minutes Approved

- Mike Walsh motioned to approve the April 26, 2010 Board meeting minutes. Sharon Rothwell supported.

Discussion:

- It was clarified that the planned Hylant risk presentation was moved to the July meeting.
- Tom Piotrowski asked for clarification on the Ypsilanti Township ordinance efforts. Tanya Hilgendorf replied it was good timing due to recent incidences and HSHV's current grant funding for pit bull spay/neuter. We want to oversee the ordinance process to ensure it meets our needs.

All approved, with Robert Tetens abstaining.

Treasurer's Report – reported by Mike Walsh

- The April financial reports were reviewed. Revenue is 11% over budget, with most of that from development revenue and operating bequest revenue. Expenses are 4% under budget. Our bottom line is \$88,000, which is significantly better than budgeted \$148,700 loss.
- Peter Fink questioned the timing of most capital campaign pledge payments. Tanya Hilgendorf replied 5 years.
- Capital expenditures remain significantly under budget.
- Jane Lumm questioned the lack of payment received on the pit bull grant. Jenny Paillon replied this is due to the Petsmart Charities' legal department and revisions to their grant contract.
- We have received bequest(s) through the Ann Arbor Community Foundation, as these bequests act as endowments, HSHV only receives the dividends. The Boards asks that these bequests be indentified in the financial reports.

- Larry Jonas asked for clarification of the bequest receivables. Mike Walsh replied these are bequests from donors who have passed away and HSHV has been notified and we are awaiting payment of the estate funds.
- Capital Campaign still needs \$1.3 million by 2014. Larry Jonas questioned the difference in the figures of “funds remaining to raise” of \$1,283,200 and “sources of funds” remaining figure of \$1,054,100. Del Dunbar replied the difference is between interest rate and budgeted interest rate.
- Jane Lumm thanked Carolyn Raschke on reports and the new report is excellent. Del Dunbar motioned to accept the Treasurer’s report. Mark Heusel supported. All approved.

Bequest Authority Resolution

- Jane Lumm motioned the Board of Directors authorize the Executive Director and Director of Finance to act on, execute and deliver any bequest-related instrument in the name of and on behalf of the Society. Susan Kornfield supported. All approved.

Director’s Report – presented by Tanya Hilgendorf

- Walk and Wag raised over \$140,000. A record breaker in a number of ways-- Susan Kornfield broke the record for individual fundraiser and our raffle brought in an incredible \$18,000.
- We continue to work with Ypsilanti Township on ordinance changes that will help address the overpopulation of pit bulls and problems of abuse and neglect of companion animals. The Twp. is considering an ordinance that requires that all pit bulls and pit bull mixes be sterilized. They have agreed to consider an anti-chaining ordinance at a later date. We are still trying to get a meeting with the Sheriff to discuss deputizing our Cruelty Investigators.
- Our onsite audit has been completed and Plante Moran has reported that they we received a totally clean audit. Their presentation to the Board will be at the June 28th meeting.
- Our new free Pet Loss Support Group has begun and has been well attended so far.
- Ten staff returned from Nashville for the Humane Society of United States **Animal Care Expo** where they were supposed to learn about the latest news, trends and innovations in Animal Welfare and realized instead HSHV is truly a model of best practices and should be teaching most classes.
- We will start extensive outreach next week with trailer parks in Washtenaw County for our spay/neuter services.
- Our spay/neuter billboards are now up in Ypsilanti Twp. next week and we’ve already received increased calls about sterilization.
- Our new radio spots began this week. This commercial is playing on three Detroit Metropolitan area stations and four Ann Arbor stations.
- Floor repairs still in process. Landscaping being planted now. New problems exist with our HVAC system including sweating pipes that are staining ceiling tiles, cooling that wasn’t working in the Administration area.

- The front parking lot is complete and installation of the back dog pen should start next week. A redesign is being worked on based on existing problems with space and elevation.
- Happy story from the Clinic: a Chihuahua named Tinker Bell came to the Clinic to be euthanized because she had a serious medical condition that they owners couldn't afford to treat and instead the Clinic treated Tinker Bell through our Hardship Fund and now she is home and happy with her loving family.

Discussion:

- Tanya Hilgendorf clarified the HVAC system issues are still being addressed and heat pumps still being replaced. They also have to wrap all pipes due to sweating; a cost of \$30,000-40,000 which HSHV is not paying. Nancy Culotta asked about legal issues to cover costs and warranty. Mark Heusel stated we are looking at reserving rights for future, due to seasonal timing and unknown results of the fixes and changes made.
- Tanya Hilgendorf also stated we still need to have discussions with A3C on the floor issues and costs.
- Tom Piotrowski asked about the possibility of a mobile spay/neuter unit. Tanya Hilgendorf replied that many large humane societies do utilize such units; there are still other barriers to spay/neuter, such as education and money. Jenny Paillon also stated the Humane Alliance doesn't encourage the use of mobile spay/neuter units. We would look at transportation options to bring people/animals to us instead.
- Diana Kern stated we have had an 84% increase in Walk and Wag revenue since 2002.
- A concern was raised over the decline in Bountiful Bowl food donations. Jaci Nicols replied we do have a volunteer committee working on outreach to increase company donations.

Susan Kornfield motioned to accept the Director's report. Anne Ferris supported. All approved.

Statistics and Trends Review – presented by Merri Priddle

The regular monthly packet of statistics and trends was reviewed and explained. Del Dunbar questioned discretionary euthanasia. Tanya Hilgendorf explained that all euthanasia is discretionary. We utilize the Asilomar Accord and our only healthy or treatable animals that are euthanized are pit bulls. Merri Priddle will distribute information regarding Asilomar Accords, our current reports, policies and procedures.

Development Report – presented by Jaci Nicols

A Walk and Wag recap was distributed at the meeting. We are working on more accurate methods to collect the participation levels (people/walkers and dogs). Thank you to the Washtenaw County Parks staff that helped so much to make this event a success.

New Business

Whistle Blower Policy – presented by Susan Kornfield

- This policy and the conflict of interest policy were in response to the financial auditor's requirements and focus on financial issues.
- Mark Heusel stated this should also be part of our employee handbook and include the provisions of the state law regarding employment.
- Kathy Power motioned to approve the policy as written adding the provisions of the state law regarding employment. Sharon Rothwell supported. All approved.

Conflict of Interest Policy – presented by Susan Kornfield

- This policy complies with IRS standards.
- Susan Kornfield stated that she believes conflict of interest is about more than just financial or money issues. It can be more broad, include more disclosure and include staff not just Board.
- It was agreed that a more broad approach should be separate and addressed in the future.
- Del Dunbar motioned to approve the policy as written. Jane Lumm supported. All approved.

Annual Meeting Business

Board Member Nominations and Appointments

- Del Dunbar motioned to appoint Tom Piotrowski to a term expiring June 2013. Sharon Rothwell supported. All approved.
- Kathy Power motioned to appoint both Mark Heusel and Peter Fink to terms expiring June 2013. Jane Lumm supported. All approved.
- Teresa Welsh mentioned other potential members and asked Board members to approach.

Election of Executive Committee

- Teresa Welsh motioned to appoint the following officers to the Executive Committee:
 - Mike Walsh, President
 - Mark Heusel, Vice President
 - Del Dunbar, Treasurer
 - Diana Kern, Secretary
- Peter Fink supported. All approved.

The group thanked outgoing members Teresa Welsh, Anne Ferris and Nancy Culotta for their service. The group also thanked Bob Tetens for his service as President.

There being no other business, Mike Walsh motioned to adjourn the meeting. Nancy Culotta supported. The meeting was adjourned at 8:35 pm. The next scheduled meeting of the Board is Monday June 28th at 6:00 pm.