



## Celebrate Your Birthday with the Party Animals!



### Party Animal Hosting Information

The Humane Society of Huron Valley is the “purrfect” place to host your next birthday celebration. With many exciting activities and events, all of your Party Animal guests are sure to have a paw-tastic time! Read on for more information on how to schedule your celebration.

**Come and Celebrate with the Humane Society of Huron Valley!**

Children ages 5-12 are invited to celebrate their birthday with the Humane Society of Huron Valley! The celebrations begin with a short presentation and an age appropriate craft that will help our adoptable animals find forever homes. Next, through a humane education lesson and a behind the scenes shelter tour, Party Animal guests will learn about all of the great things going on at HSHV and will even get to interact with a shelter animal. The last half hour of the party is reserved for you to celebrate with your family and friends by serving food and drinks, opening gifts and whatever other ideas you have in mind for celebrating!

## Sample Party Schedule

<b>30 minutes</b>	Party Animal guests arrive, learn about HSHV and visit with two HSHV adoptable animals!
<b>20 minutes</b>	Guests will make treats for our animals and learn how to approach a dog safely.
<b>30 minutes</b>	Behind the scenes shelter tour and passing out our treats to the animals.
<b>30-40 minutes</b>	Family Party Time: This is where you take over and celebrate with your family and friends! You can bring games and serve food, drinks, cake and/or ice cream. Towards the end of your celebration, each participant will receive an HSHV birthday party goodie bag to take home. Party coordinators are available to assist at your request.

## Party Times

Saturdays: 2:00 - 4:00 p.m.

Sundays: 2:00 - 4:00 p.m.

## Ages

5-12 years

## Number of Party Animal Guests Included

Parties can include up to 18 children maximum, which includes anyone under the age of 18. All siblings of the birthday child and guests must be included in the total count. Adults are limited to 15 total and are not charged a fee.

## Price

\$225

## Parties Include

- 2 hour use of the Education Center at HSHV
  - First 1 ½ hours run by our party coordinator and volunteers
- 30-40 minutes of time for you to serve food, drinks, play games, etc.
- Educational presentation with one of our adoptable animals
- Shelter tour
- Two age appropriate activities to help the animals in our shelter
- Tables with table cloths and chairs for up to 18 child guests
- Use of a sink, refrigerator and counter space
- One animal-themed goodie bag per child
- Special gift for the birthday child

## You Supply

- Decorations (tabletop and balloon bouquets are recommended as we do not have access to hang decorations from the ceiling or dry erase board. Only painter's tape can be used to hang decorations on the walls.)
- Paper products and utensils (including serving utensils)
- Drinks and food (including cake or other birthday treats)

## Birthday Party Goodies

The Humane Society of Huron Valley benefits greatly from hosting birthday parties – thank you for choosing HSHV for your celebration! Because of this, we have a very special gift for each of our HSHV Party Animal guests.

- Each guest will receive a goodie bag full of great animal themed favors. Goodie bags include: 1 HSHV note pad, 1 HSHV glitter pencil, 1 HSHV temporary tattoo, 1 HSHV sticker, 1 Yummy Earth Sucker
- The Birthday Celebrant will also receive a Humane Society of Huron Valley t-shirt!
- In addition, each Birthday Celebrant is gifted with the unforgettable opportunity to name one of our shelter's future homeless animals who will be seeking adoption into a loving family! Although the Birthday Celebrant will not be able to personally meet the animal they name that day, once an animal is given their selected name an email will be sent that will include a photo of the animal that was given their chosen name. What a great way to celebrate a birthday!

## How You Can Help the Shelter Animals

Birthday parties for children give us a great opportunity to show kids the power that one person has to make a difference in the lives of animals. We encourage guests to bring an item from the current Humane Society of Huron Valley wish list to help us care for the animals in our shelter. In fact, some of our Birthday Celebrants insist that their guests bring gifts for our animals instead of for them! Party Animal guests who bring "gifts" for our animals will be eligible for recognition as a Humane Society of Huron Valley Kind Kid! To learn more, visit [www.hshv.org/kindkids](http://www.hshv.org/kindkids)

**Please Read This Section Carefully**

- Because HSHV's adoptable animals may find the Party Animal excitement a bit too stimulating, private visits from shelter animals, other than those used during the educational presentation, cannot be included as a part of your event. However, we will spend a good deal of time in the shelter viewing and learning about many animals! Of course, you are invited and encouraged to view our adoptable animals after the Party Animal Celebration has concluded, within shelter hours of operation.
- Party Animal guests will come into contact with soy, milk, nut, shellfish and wheat products. Although most of these are not included in our program, all are in our building and used with our animals daily.
- Families will be responsible for providing and serving all food, drinks, paper products, utensils and decorations for the party. A refrigerator, sinks and ample counter space are available for use. Decorations may only be hung using painter's tape and may not hang from the ceiling or dry erase board. Families may arrive up to 30 minutes prior to the start of the party to set up decorations and may stay up to 30 minutes after the party to clean up supplies. Guests should not arrive prior to the scheduled party time. HSHV staff will assist with cleaning and tear down of the party.
- The HSHV Party Animal package includes service for up to 18 guests (under the age of 18). The total number of Party Animal guests may not exceed 18 children. This includes all children attending the party and siblings of guests. There may be up to 15 adults who attend the party.
- We require a 1:5 ratio of adults attending the party (adults are not included in the total number of child guests, but are limited to 15 max). Adults attending the party are solely responsible for the supervision of Party Animal guests/
- All Humane Society of Huron Valley Party Animal guests are expected to display safe, respectful and appropriate behavior at all times towards staff, volunteers, guests, other participants and animals. HSHV reserves the right to deny participation to any guest who exhibits unsafe behavior with staff, party guests or animals at any time. Refunds are not available if a guest is dismissed from the birthday party.
- An adult from the party must be present from when the first child arrives until the last child leaves. The Humane Society of Huron Valley cannot provide childcare for unsupervised children arriving before the party or for unsupervised children awaiting pick-up after the celebration. All children must be with an adult when walking around the shelter.
- All participants under the age of 18 will need to have a signed minor waiver form, which is attached to this document. Waivers will be collected and counted prior to the start of the party. Any participants without a waiver form will be unable to participate in the program. Waivers need to be signed by the child's legal parent or guardian.
- Live animals may not be brought to the party, including as favors. This includes, but is not limited to dogs, cats, hermit crabs, fish and hamsters.
- The signed contract and \$100 non-refundable deposit must be received within 7 days of placing a hold on a party date. If the deposit and contract are not received before the hold expires, the date will become available for other families to schedule.

### **Deposit and Payment Information**

The Humane Society of Huron Valley Birthday Party package costs a total of \$225 for up to 18 child guests. The maximum number of guests cannot exceed 18 children (under 18) and 15 adults. A \$100.00 non-refundable deposit is required to hold a party date and must be paid at the time of booking. The remaining balance is due the day of the Birthday party or prior, if desired. Cash, checks and credit cards are accepted for payment. Because your remittance is in return for services provided, it is not considered to be tax deductible. Birthday Parties cancelled after booking will forfeit the \$100 deposit. All parties must have a signed contract and \$100 deposit before a party can be booked. If the deposit and contract are not both submitted within the 7 day hold period, the party date will become available for other families to book and you will forfeit your deposit.

### **Ready to Party?**

When you are ready to book your party, please contact our Humane Educator to inquire about available dates. Once your requested date is selected, complete our HSHV Party Animal User Agreement Contract and send it in along with your \$100 non-refundable deposit. Contracts can be sent via email, US postal mail, faxed - (734) 662-0749 - or dropped off in person during the hours of 11am-5pm, 7 days a week. We accept checks, cash or credit card (in person or over the phone) for all party fees. When your signed contract and deposit is received, you will receive a confirmation letter that states your party has been scheduled! To inquire about available dates and/or book your HSHV Party Animal celebration, please contact our Humane Educator at [humaneed@hshv.org](mailto:humaneed@hshv.org) or by calling (734) 661-3564.

Birthday Celebrant \_\_\_\_\_

Child's Age (between ages 5 -12) \_\_\_\_\_ Child's T-shirt Size (youth sizes)    S    M    L    XL

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Requested Party Date/Time \_\_\_\_\_

Party Fees		Fee
<b>Number of child guests</b> (18 maximum)	_____	\$225.00
<b>Number of adults</b> (15 maximum)	_____	

\_\_\_\_\_ I have read, understand and agree to the terms and conditions as set forth in the Party Animal Hosting Information packet. I understand that the \$100 deposit is non-refundable. Guests will come into contact with allergens such as soy, peanuts, wheat and dairy. I agree to be responsible for obtaining information from guests regarding allergies and any necessary medications. HSHV staff are not able to administer medications. I agree to notify HSHV in advance if a service dog will attend the program and understand that program modifications may be made.

TOTAL = \$  

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

**Please return this signed contract via email, fax, U.S. Postal Mail or in person to: Humane Society of Huron Valley, 3100 Cherry Hill Road, Ann Arbor, MI 48105 | [humaneed@hshv.org](mailto:humaneed@hshv.org) | Fax: (734) 662-0749**

Consent and waiver for \_\_\_\_\_  
(name of minor)

I, \_\_\_\_\_, being the parent or legal guardian of \_\_\_\_\_, hereby give my consent to allow my (son, daughter, ward) to tour the facility or perform volunteer services for the Humane Society of Huron Valley. I fully understand and acknowledge that his/her services are to be performed subject to all the rules and regulations of the Humane Society of Huron Valley, that violations thereof shall be cause for immediate dismissal of all services and that all services performed by my (son, daughter, ward) are strictly voluntary, without pay and compensation of any sort and without liability of any nature on behalf of the Humane Society of Huron Valley. I further acknowledge that all services are performed at his/her own risk. On behalf of myself, my (son, daughter, ward), my heirs, my personal representatives or administrators, I hereby release, discharge, indemnify, and hold harmless the Humane Society of Huron Valley, its agents, servants, and employees from and against any claims, causes of action, demands, judgments, or fees, incurred by the Humane Society of Huron Valley, which could in any way be associated with or connected with his/her services for the Humane Society of Huron Valley, including but not limited to, animal bites, accidents, or injuries.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

I understand that public relations is an important part of volunteering at the Humane Society of Huron Valley. On behalf of myself and my (son, daughter, ward), I allow the Humane Society of Huron Valley to use any photographs taken of my (son, daughter, ward) for use in public relations efforts.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date